

Rugby Junior Triathlon Club

Minutes - 16th January 2011

Attendees - Alex Considine, Graham Emery, Ian Payne, Jess Butterworth, Gerrard Butterworth, Helen Childs, Helen Emery, Niamh Emery, John Austin

Apologies Chris Rouse, Dave Rouse

1. Review Minutes

Minutes accepted

2. Rugby School Pool Fee Increases

We know these will be increasing but have not had confirmation of how much.

Gerrard asked if our Invoices are net of vat. Ian to confirm with Adrian **IP**

3. Awards Night – 12th February

- Room is booked
- Food to be arranged with the venue **IP**
- Ticket process to be confirmed **IP**
- Photography – Nick Tombs
- Speaker – Helen C has approached Sam Anderson who has agreed to help out. Ian to invite her formally **IP**
- Helen E to organise raffle books and sell tickets on the night **HE**
- Club Captains to take money/tickets on the door
- Jess has organise a “Guess the Sweets in the Jar” game
- Email requesting donations for raffle prizes to be sent. **IP**
Jess suggested asking members to donate items for a chocolate or toiletries hamper which her Mum would package up once donations received **JB**
- Entertainment – Ross & Graham to organise a couple of games if required. Ben Emery will organise some music! **GE/RW/BE**
- Trophies & medals have been ordered
- Club Captains to present their own award
- Committee to present an award for Ambassador for the sport/club. All committee members to nominate a member who they feel deserves this award **ALL**
- Club Captains to receive a badge for their time as Captains. Graham will source these **GE**



4. Club/Star Mark Re-accréditation

Continuing to progress, Ian has now collated all forms and is waiting for Stefan from Triathlon England to get in contact for the details to be audited

5. Goals for 2011

A half hour session (before Sunday training) to be offered to members to discuss their goals for 2011. The session will take place in February in readiness for the club league and race season

6. Rugby Sports Awards 2011

The awards will be held on 23rd March and the closing date for nominations is 7th February. All agreed it would be a good idea to encourage our members to vote. Club Captains to promote the idea

7. British Cycling

Ian is attending the Level 2 coach training next week

8. Funding

Dave & Ian are planning to meet up to finalise what funding we can apply for and what we can use the funding for. Ian & Dave will update the committee at the next meeting. Vision Express not yet confirmed additional sponsorship, our contact is currently off sick **IP / DR**

9. AOB

Race League 2011 – John to highlight races to be included for this year and circulate to committee. To be discussed at next meeting **JA**

Sports Club Road Show -Avon Valley School – Thursday 17th

February 1.00 – 6.00pm. Ian has secured a place for this event, possibly tying up with British Cycling. Any one wishing to join him contact Ian. **IP**

Date of next meeting 20th February 2011 12.30pm



Rugby Junior Triathlon – Club Development Plan

Project	Committee Member	Target Date	Comments	Status
British Cycling Sessions	Ian	Q1 / Q2	Agreed with Regional Manager 2 sessions with club, first session ran by Louise Day in October with club second session to be confirmed	In progress
British Cycling Level 2 Coach Training	Ian	Q1	East midlands course available in first quarter. Ian to attend 23 rd January.	In progress
British Cycling school visits	Ian	Q3/Q4	Regional Manager Nick Yarworth to discuss with RTJC committee	tbc
Awards 2010 & Social	All	12 th February	Hillmorton ExService mens Club booked – Food to be same as last year – Entertainment to be decided – Awards trophies & medals ordered.	In progress
Trisuit kit change	Jo & Ian	Q1	Move to adult style trisuit, cost and sizing to match existing supplier. Bev Masterman adult club to help sourcing. Due to costs & Funding may remain with existing kit for this year.	tbc
Club Mark certification	John & Ian	First half	Certification being supplemented by new accreditation scheme operated by our governing body Triathlon England. Awaiting confirmation from TE Regional Manager Stefan Pearce for date of Audit of all paperwork	In progress
Open water training & event participation	Ian & Club Captains	Q2 & 3	Continue encourage participation and training at Bosworth. Dates in diary to be confirmed with link up with Dean Hughes East Mids coach .. plus additional dates ran by ourselves. Start dates of training May	tbc
Track Cycling	Dave & Ian	Q2 & 3	Solihull track cycling with BRAT, arrange monthly or bimonthly sessions with BRAT or on our own .. Subject to coach cover. Proposed start date April. 5 th Feb agreed for next session	In progress
Code of Conduct	Helen E	Q1	To reinforce our member's commitment and to support our Club Mark status under the new accreditation scheme introduce code to membership in New Year. Code written and sanctioned by Committee. Issued January 2011 – forms now being received back	In progress
Event participation	All	Q2 to Q3	Encourage event participation. Double points on RTJC League for first time event	tbc



Rugby Junior Triathlon – Club Development Plan

Race League		Q2 to Q3	New annual league points scheme to continue .. focus still to support Regional events organised by West Mids TE but also to highlight other low key and more local events which would be more suitable to our membership structure. Possible events Southam, Mallory Park, Lutterworth	tbc
Technical Swim Sessions		Q1	Additional pool time booked for 3 weeks. Additional technical swim sessions offered to members for £3.00 per session. Review after 3 weeks	In progress
Socials		Q1 & Q3	Ice Skating 15 th January - Completed	On going
5 th Year Anniversary 10 th September		Q3	Competition for members to design logo to be used on Award trophies for next year to tie in with 5 th year. T-shirt for 5 th year celebration	tbc
Membership .. "Bring a friend"		Q1 & 2	Nominated month either March or April for members to bring a friend and encourage participation in the sport and our connections with schools. RTJC members to receive some incentive for new member sign up after 4 weeks attendance .. additional Club League points for bringing friend	On hold
Referee Courses		Q1 to Q4	Courses available to be undertaken via West Mids Region .. would require commitment of 3 attendances at events when completed. To be offered to whole club .. RTJC would benefit from this knowledge. Person(s) to be nominated/volunteer	On hold

