

# Rugby Junior Triathlon Club

**Minutes** -22nd August 2010

**Attendees** - Ian Payne, Graham Emery, Helen Emery, Niamh Emery

## 1. Review Minutes

Minutes accepted

## 2. Coaching

- ◆ Cover – Still a concern especially over the next few weeks. Ian to email coaches to ask for support over the next few weeks **IP**
- ◆ Dave Rouse will be taking Level 1 hopefully later on this year
- ◆ Sam Carlisle has expressed interest in coaching he is 16 and may take Level 1 this year
- ◆ Coach meeting – This was a very general meeting and focused mainly on the adult club

## 3. Courses

- ◆ First Aid 15/16 November – Originally thought this course was September but it is actually November we **need volunteers** to attend this course. Please contact Ian if you can attend
- ◆ Safe Guarding & Protecting Children 6<sup>th</sup> September – This course is full but Graham is on the list to attend the next available course

## 4. Clubmark reaccreditation

- ◆ Ian and John are liaising with Alison from the adult club and are progressing with the reaccreditation.

## 5. Club Documentation

- ◆ Membership forms – Helen has reviewed the Junior Membership and Renewal Form to include the Parent and Junior Code of Conduct. Copies given to Ian, if all ok the forms will be used from now on. **IP / HE**
- ◆ Safeguarding & Protecting Children – The full document has been reduced to highlight main points, this will be published on our website with a note that the full document is available on request. Graham to check if there are any areas that need a sign off by Chairperson Junior and Adult / parents / club officials?



**6. Website** – Graham has spoken to Garry and gained agreement to update the site ourselves, possibly using a new URL for the site. Graham will catch up with Garry after August to see how this will look. We need to think about what we want our website to do and how we want it to look. **ALL**

### **7. Kit**

- ◆ New kit will be launched early next year in line with the adult club. Limited samples of junior sizes have been provided in Tri suits, running and cycling tops and shorts. Helen and Graham have these and will bring to training over the next few weeks for members to see. Costs are not know at the moment and a decision needs to be made about which pieces of kit the children should be offered
- ◆ Swim hats (bright orange!) are also available. These will be provided to juniors by the club

### **8. Membership**

- ◆ Two potential new members today. Membership currently stands at 37

### **9. Social**

- ◆ Whole club event is planned for 12<sup>th</sup> September 2.00 – 8.00pm  
Cost will be around £5 adults £2 children
- ◆ Training will be cancelled so Juniors can get involved
- ◆ Ian to send message out to all parents advising them of details **IP**

### **10. British Cycling**

- ◆ Ian is meeting with Nick Yarworth on 15<sup>th</sup> September to find out about benefits of re-establishing this connection **IP**

### **11. Partnership other clubs/schools**

- ◆ Ian has approached TE Regional Development Manager Stefan Pearce for funding assistance and resources to run project over 4 to 6 week period leading up to October half term event. Funding to cover hire of external coach and cost of facilities. Another source of funding might be Rugby Council. Proposal being prepared for submission **IP**



## 12. Junior Training Event

- ◆ Event planned for October half term
- ◆ Invite a few local clubs to take part
- ◆ Need to find out where Junior racking is stored

**GE / DR**

## 13. AOB

- ◆ Dates available to use The Close are Sunday 3<sup>rd</sup> October and 21<sup>st</sup> November
- ◆ Workforce Awards – Email received from Rosa Teagle encouraging clubs to enter for the Regional Club of the Year. This requires a written entry of no more than 500 words to TE by 30<sup>th</sup> August 2010. Helen & Graham will attempt to get this done! **HE / GE**
- ◆ Niamh asked when the next Newsletter would be available? Millie and Emily have not been at training for a while so not sure if a Newsletter has been started yet

**Date of next meeting 26th September 2010**